



**CANNDU**  
**Neighborhood Council Monthly Profile**

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Dear CANN DU Council leaders,

"Happy 2019! We are in a full sprint now with Neighborhood Council elections. Candidate registration for regions 5-7 have closed with our Valley regions opening up in February. Many thanks to our Neighborhood Councils and our staff for getting the word out about the elections! City Council has taken action to pass the [Neighborhood Council reforms](#) recommended by the former Health, Education and Neighborhood Councils Committee. With the new year comes [new committee assignments](#) and a new committee that oversees Neighborhood Councils. Councilmember David Ryu now chairs the Health, Education, Neighborhoods, Parks, Arts and River Committee with Vice Chair Mitch O'Farrell. Councilmember Curren Price also sits on the committee. The committee will be meeting the 2nd and 4th Wednesdays of the month at 1 pm in Room 1090 at City Hall.

The deadline to submit EmpowerLA Awards and Neighborhood Council Civic Engagement Los Angeles Vanguard Awards has been extended to February 15th. If you haven't already, please [submit the nominations](#) for your Neighborhood Council and City department/employee for the awards. We know you've been doing outstanding work and want you to be recognized. "

## Citywide Campaigns

"We are excited to announce Mayor Eric Garcetti's 2019 Great Streets Challenge, a \$2 million partnership program between Angelenos and the City of Los Angeles to transform streets into community public spaces, as part of the Mayor's Great Streets Initiative. The Mayor challenges you and your community to re-imagine our streets! This upcoming year, we're awarding a total of \$2 million to communities to develop creative and impactful ways of using our Great Streets as public spaces. Successful grants will focus on community engagement, creativity, and long-term impacts.

Angelenos can apply to pitch the City on a street that they would like to receive transformative improvements. The City will award selected community partners up to \$15,000 per project to lead community outreach on a street transformation, along with implementation investments and technical assistance from transportation, economic development, and creative consultants.

Soon, Angelenos can go to [LAGreatStreets.org/2019-challenge](http://LAGreatStreets.org/2019-challenge) to submit their project proposals. Partners will be selected according to their organizational capacity to conduct outreach and their proposed project area's alignment with Citywide policy goals for accessibility, mobility, and equity."

## Admin

Thank you for your assistance in the 2017/2018 Neighborhood Council Inventory. Each Neighborhood Council Board needed to agendaize a review and approval of the inventory report and submit a BAC form to Neighborhood Empowerment. We are now well past the original deadline given to submit this document, and staff has attempted to make contact several times. As of this date, there are still 32 Neighborhood Councils that have not submitted their BAC forms confirming their inventory response. This includes the following Neighborhood Councils: **Atwater Village, Boyle Heights, CANNDU, Central Alameda, Central Hollywood, Coastal San Pedro, East Hollywood, Echo Park, Elysian Valley Riverside, Empowerment Congress Southeast, Empowerment Congress Southwest, Foothill Trails District, Harbor City, Historic Cultural, LA 32, Lake Balboa, Lincoln Heights, Mid City West, North Hills East, North Hollywood Northeast, Pacific Palisades (forming), Panorama City, Pico Union, United for Victory, Van Nuys, Watts, West Adams, West LA - Sawtelle, Westchester-Playa, Westlake North, Westlake South, Winnetka.** Any Neighborhood Council that has not completed this process by February 15th may have their funds frozen until they comply with this requirement.

## Field

With election outreach in full swing, here are some tools and tips to help you with candidate recruitment and voter engagement for your upcoming NC election.

**Zimas** [<http://zimas.lacity.org/>] - is a great tool where you can locate the residential and commercially zoned areas of your neighborhood. For example, if you have “business” seats on your Board, you can pull up the addresses of commercially zoned parcels and download it as an excel sheet. Here’s a [brochure](#) about Zimas and here’s a [How to Guide](#) to pull up addresses using Zimas.

**Open Data Portal** [<https://data.lacity.org/>] - is another resource for contacting businesses in your neighborhood by accessing Office of Finance’s “[Listing of Active Businesses in Los Angeles](#)”

**Nonprofits** - Reconnect with your local nonprofit! Here’s a [list](#) of the nonprofits who have received NPGs from NCs this past fiscal year.

In the spirit of inclusivity, we are sharing our IgniteLA “[Women’s Leadership Handbook](#)” created for our IgniteLA Elections Workshops. The Handbook will help you discover your strengths, passions and leadership style and help shape your platform as a NC candidate.

Finally, be sure to review the [Guidelines for Hosting Candidate Forums](#) and the [Candidate Forum Best Practice guides](#) before your Neighborhood Council starts planning. Remember, we’re here to help! Happy Election Outreach!

## Funding

-- UPDATED FUNDING PROGRAM POLICIES AND GUIDELINES

Updated Funding Program Policies and Guidelines have been released as of January 18, 2019. The updates mostly involve clarifications to existing policies and guidelines, including MERs, annual budgets, Administrative Packets, office/operational expenditures, gifts of public funds, promotional items expenditures, with some

revisions on community events. A new provision is included to address the ability of NCs to rollover funds remaining at the closing of the fiscal year. You may find the Policies and Guidelines document, as a PDF download, at <http://clerk.lacity.org/neighborhood-council-funding-program>. The updates will be indicated in red text for about one month so you may easily find and review. We welcome your comments and feedback. Please email us at [Clerk.NCFunding@lacity.org](mailto:Clerk.NCFunding@lacity.org) or call (213)978-1058.

#### -- ELECTIONS EXPENDITURES

With elections season underway, we'd like to remind you that "NCs can pay for expenses related to voter engagement and participation, such as election advertising, voter outreach events and activities, social media and print media expenses, etc." (NC Funding Program Policy 2.3). To authorize these expenditures, please be sure to add the proposed expenditures to a board meeting agenda for consideration and approval by your board. Election expenditures are not authorized as part of the general Election category in the Annual Budget. > As a recommendation, the board may create and approve an itemized budget form for all its election-related expenses listing each planned expenditure, including the particular purpose for each expenditure and, if possible, the vendor to be used. The board-approved election budget form may be accepted as authorization for payments.

#### -- SPONSORING OR CO-SPONSORING COMMUNITY EVENTS

We remind NCs to please review Program Policies and Guidelines regarding NC's sponsoring or co-sponsoring community events. Event approval requests should be submitted at least 30 days in advance of the scheduled event date, with the completed BAC and an itemized event budget.

"As public community events involve different factors that can create liability considerations for the City and the public, NCs are required to provide 30-days advanced notice to the NC Funding Program to address potential liability considerations and secure necessary insurance, permits, or agreements with parties involved in the event." (NC Funding Program Policy 2.2)

## Outreach

We are in Candidate Recruitment phase of our outreach for NC Elections. Through social media, traditional media, and boots on the ground, we helped spread the word of deadlines for candidate filing. In focusing on the first few regions, we provided extra support for the targeted NCs in those regions. Support came in the form of disseminating flyers (English/Spanish) to those NCs. Candidate Workshops have been offered to Regions where candidate filing is closing. On February 9th we will be in North Hills West for our Rally in the Valley to bring together the 34 Valley NCs and recruit candidates. A training will be made by our Department and City Clerk will be on hand to register candidates. Upcoming Candidate Workshops will be West Valley, West Area, South LA, and Harbor Area. One exciting partnership we are exploring is with Spectrum news. At one of our candidate workshops, Spectrum news came by, recorded parts of the workshop and interviewed a board member. To see the video, please click on this link: <https://spectrumnews1.com/ca/la->

## Policy

EmpowerLA/Department of Neighborhood Empowerment is hosting its “Beyond Neighborhood Councils” event on Wednesday, February 27, 2019 at 6:30 pm. Registration/check-in/networking is at 6 pm. Attendees will learn how to run for higher office, get appointed to a city commission, and find a city job. EmpowerLA is co-sponsoring this event with the Mid City West Community Council, and the National Council of Jewish-Los Angeles is hosting the workshop at their main office located at 543 N Fairfax Avenue, Los Angeles, CA 90036. Featured speakers include Los Angeles City Councilmember Paul Koretz, and City Commissioners Irma Beserra Nunez and Debbie Wehbe. For more information, please email John Darnell at [john.darnell@lacity.org](mailto:john.darnell@lacity.org), and to RSVP, please click here: <https://www.eventbrite.com/e/beyond-neighborhood-councils-tickets-53041088323>. Homelessness is a complex issue that many Angelenos want to see resolved quickly. While the City of Los Angeles, the County of Los Angeles and other governmental agencies are working on mid and long term solutions (Bridge Home, Permanent Supportive Housing, etc.), community members, advocacy coalitions, Neighborhood Councils, and non-profit organizations are working every day to help our fellow Angelenos who live on our streets.

The City of Los Angeles, Department of Neighborhood Empowerment, in collaboration with County, State and Federal governmental agencies, is organizing the 1st Homelessness Resource Fair. The event aims to connect these people and organizations with those who want to take action but don’t know where to start.

Governmental Agencies will present an update on their projects and policies, advocates and organizations will present their work and explain how to duplicate it in other communities as well as coordinating service events within their community.

At the Homelessness Resources Fair, there will also be a hygiene product drive.

Details of the event:

Saturday, March 2nd, 2019

Grand Park

200 N Grand Ave, Los Angeles, CA 90012

9am to 1pm

We would be really happy to count you as one of the exhibitor. If you are interested, please complete this [Exhibitor Form](#). If you have any question, you can contact us by email at [julien.antelin@lacity.org](mailto:julien.antelin@lacity.org), [mary.kim@lacity.org](mailto:mary.kim@lacity.org) or [mario.hernandez@lacity.org](mailto:mario.hernandez@lacity.org)

Thank you.

## City Clerk Election Administration

The Candidate Filing periods for Regions 5, 6 and 7 have closed. Thank you to everyone who submitted an application for candidacy. A list of certified candidates will be posted on our website 60 days prior to each Regional Election Day. The candidate filing period is currently open for Regions 8, 1 and 2. Candidate Filing for Region 4 will open on Thursday, January 31st. If you have any questions or concerns related to the candidate filing process or need assistance with registering an account or submitting an application, please contact our office at 213-978-0444 or email us at [clerk.electionsnc@lacity.org](mailto:clerk.electionsnc@lacity.org). Please visit our website at <https://clerk.lacity.org/los-angeles-city-clerk-election-division> for more information on the 2019 NC Elections.

## Did you know?

We've created a **Candidate Registration Guide** to help Neighborhood Council candidates register on the City Clerk's portal. Please make sure that your Neighborhood Council candidates have completed all the steps beyond confirming their emails on the portal.

Signage of any sort that is placed within the Public R/W is generally not allowed per the municipal code regardless of content. This especially applies to signage that's temporary in nature and not permanently affixed to its designated location. A part of the problem is that the placement of such signs (temporary or fixed but not permitted) create a potential liability for the City from an accessibility perspective and sight-line visibility/safety perspective. Such signage also potentially provides sponsoring parties with exclusive use to a portion of the right-of-way, when the right-of-way is legally supposed to be 100% accessible and useable by the "public" at all times. Lastly, regulating such signage and enforcing such regulations would be a nightmare hence the general prohibition against signage of any sort ("if one party can't do it, then no one can do it" type of idea for fairness and equity reasons). It's why sandwich board type of signs, garage sale signs, and even real-estate open-house signs are all illegal and subject to seizure and fines when/if erected and cited after the fact. There are exceptions to that Muni-code section that are provided for traffic safety/warning/directional signs, (permanent) community gateway signs (by permit only), and our transit furniture programs, but that's about it.

Account Balances, Community Impact Statements, Agendas, and Grievances

Click [here](#) for the Neighborhood Council Funding Dashboard to find your current account balance.

As of 2/1/2019, you have filed 0 Community Impact Statements, and 3 agendas have been posted for your Neighborhood Council for the current month.

As of 2/1/2019, 0 Grievances have been filed against your Neighborhood Council.

*Please continue to next page to see your Board Member certification status, Expired or Missing Mandatory Trainings, Neighborhood Council cases, Important dates, and Existing Vendors for NCs.*

Your current Board Members and their certification are as follows:

| First Name  | Last Name   | Board Seat                         | Ethics Expiration | Funding Certification | Code of Conduct |
|-------------|-------------|------------------------------------|-------------------|-----------------------|-----------------|
| Stephanie   | Campbell    | Chair (2020)                       | 12/6/2019         | 10/23/2018            | 11/6/2016       |
| Esther      | Glaze       | Vice Chair (2018)                  | 1/30/2020         | 7/10/2018             | 1/15/2019       |
| Vacant Seat | Vacant Seat | Recording Secretary (2020)         |                   |                       |                 |
| Vacant Seat | Vacant Seat | Communication Secretary (2018)     |                   |                       |                 |
| Vacant Seat | Vacant Seat | Treasurer (2018)                   |                   |                       |                 |
| Vacant Seat | Vacant Seat | Parliamentarian (2020)             |                   |                       |                 |
| Vacant Seat | Vacant Seat | At-Large Representative (2018)     |                   |                       |                 |
| Vacant Seat | Vacant Seat | At-Large Representative (2020)     |                   |                       |                 |
| Vacant Seat | Vacant Seat | Community Interest At large (2020) |                   |                       |                 |

Please submit any updates and changes to the roster to [Rosters@EmpowerLA.org](mailto:Rosters@EmpowerLA.org), including any Ethics Certifications.

*Please continue to next page to see Expired or Missing Mandatory Trainings, your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.*

## Board Members with Expired or Missing Mandatory Trainings

To vote on Neighborhood Council funding items, Neighborhood Council board members must have current ethics training and funding training. The Neighborhood Council bylaws may also require these trainings to vote for nonfunding items as well. To serve on a board, Neighborhood Council board members must also have either read and signed a Code of Conduct or have watched the video. To complete these trainings, please click [here](#).

**NOTE:** in person and online ethics training must be a minimum of 2 hours. If you complete the ethics training online, please ensure that you take 2 hours to complete the training as we will not accept any certificates that show less than 2 hours.

The following board members below are missing one of these mandatory trainings. If updates are needed, please contact [Rosters@EmpowerLA.org](mailto:Rosters@EmpowerLA.org).

### Board Members who have not completed the Funding training:

Funding - Eligibility to Vote on Financial Matters a. To be eligible to vote on any NC Expenditure, Financial Reports, and/or annual budgets, the board member must:

- Be an Elected, Appointed and/or Selected Board Member of the NC
- Be 18 years of age or older
- Have completed the California State Ethics Training Requirement for Local Officials (AB 1234)
- Have completed the online NC Board Member Funding Training and obtain a passing score of 70% on any test associated with the online course.

### Board Members with missing or expired Ethics Certificates:

ETHICS - All Board Members are bound by California State Law to take Ethics Training every two years. Take the online course, and send your certificate to [Rosters@EmpowerLA.org](mailto:Rosters@EmpowerLA.org). Ethics Training is a required for all Board Members

### Board Members who have not completed the Code of Conduct training or their certificate has expired:

CODE OF CONDUCT - All Board Members must read the Code of Conduct policy and [fill out this form](#) acknowledging that they have read and are aware of the policy.

*Please continue to next page to see your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.*



Your cases for this month are:

*Please continue to next page to see Important dates, and Existing Vendors for NCs.*

## Important Dates

For all events, please check out [EmpowerLA's Calendar](#)

### **Saturday, February 2**

8:45am Neighborhood Council-LADWP Memorandum of Understanding Oversight Alliance Meeting  
10:00am Los Angeles Neighborhood Council Coalition Meeting  
1:00pm IgniteLA Elections Workshop

### **Sunday, February 3**

Region 3- Candidate Registration Begins

### **Monday, February 4**

7:00pm Neighborhood Council Budget Advocates Meeting

### **Tuesday, February 5**

6:00pm Board of Neighborhood Commissioners Regular Meeting

### **Wednesday, February 6**

6:30pm Harbor Alliance of Neighborhood Council Meeting

### **Saturday, February 9**

10:00am PlanCheckNC Meeting

### **Monday, February 11**

Region 1- Candidate Registration Ends

### **Thursday, February 14**

6:30pm Valley Alliance of Neighborhood Councils Meeting

### **Friday, February 15**

Deadline to Submit EmpowerLA and Vanguard Awards

### **Saturday, February 16**

10:00am Neighborhood Council Budget Advocates Meeting  
1:00pm IgniteLA Elections Workshop

### **Sunday, February 17**

Region 11- Candidate Registration Begins

### **Monday, February 18**

Holiday 1:00pm

Cancelled-Board of Neighborhood Commissioners Regular Meeting

7:00pm Alliance of River Communities (ARC)

### **Tuesday, February 19**

Region 2- Candidate Registration Ends

### **Wednesday, February 20**

8:00am Westside Regional Alliance of Councils Monthly Meeting

### **Thursday, February 21**

6:30pm South Los Angeles Alliance of Neighborhood Councils Meeting

### **Saturday, February 23**

Region 9 & 12- Candidate Registration Begins

10:00am Neighborhood Council Emergency Preparedness Alliance Meeting

## Existing Vendors for NCs

### Web Service Providers:

#### **Civic Resource Group**

Contact: Gregory Curtin, CEO  
[gregc@civicresource.com](mailto:gregc@civicresource.com)

#### **The Mailroom**

Contact: Kristina Smith  
(310)-514-1797  
[ksmith@klct.com](mailto:ksmith@klct.com)

#### **Moore Business Results**

Contact: Wendy Moore  
(818)-252-9399  
[wmoore@moorebusinessresults.com](mailto:wmoore@moorebusinessresults.com)

#### **Port Town Websites**

Contact: Jill Fox  
(310)-832-0836  
[jill@porttownwebsites.com](mailto:jill@porttownwebsites.com)

#### **The Web Corner**

Contact: Robert Adams, Owner  
(818)-345-7443  
[rob@thewebcorner.com](mailto:rob@thewebcorner.com)

#### **ZelDesign**

Contact: Zelda Harrison  
(310)-559-2770  
[zelDesign@sbcglobal.net](mailto:zelDesign@sbcglobal.net)

### Temp Service Providers:

#### **Apple One Employment Services**

Contact: Jessica Vasquez  
[jessicav@appleone.com](mailto:jessicav@appleone.com)  
Contact: Vivi Hoang  
[vhoang@appleone.com](mailto:vhoang@appleone.com)  
(213)-892-0234

#### **Lloyd Staffing**

Contact: Luly Santana  
(562)-860-2555 Ext 101  
[LSantana@lloydstaffing.com](mailto:LSantana@lloydstaffing.com)

#### **Partners in Diversity**

Contact: Arlene Apodaca  
(626)-793-0020  
[arlene.apodaca@p-i-d.biz](mailto:arlene.apodaca@p-i-d.biz)

#### **Bridgegap Temporary Staffing and Services Agency**

Contact: Terrence Gomes  
(310)-387-1374  
[info@btsasa.com](mailto:info@btsasa.com)

### Translation Services:

#### **Languages 4 You**

(818) 720-7105

#### **Continental Interpreting Services**

(800) 201-7121

We will continue to refine the Neighborhood Council Profiles over the next year based on your feedback. If you have any questions, comments or suggestions, please contact the Neighborhood Council Support Helpline at [NCsupport@LACity.org](mailto:NCsupport@LACity.org) or by calling **213-978-1551** for assistance.

**Thank you for all you do to Empower LA!**