



CANNDU
Neighborhood Council Monthly Profile

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Dear CANN DU Council leaders,

We're happy to announce the City Clerk Neighborhood Council Funding Program will be reimbursing Neighborhood Councils for translation/interpretation costs. They will be using the \$60,000 in funds that was set aside by City Council under [Council File 17-0600-S41](#). For more information, please see the Funding section.

The City Council Budget & Finance Committee have started hearings to review the proposed Fiscal Year 2019-2020 budget. Under the City Charter, Neighborhood Councils have the ability to weigh in on the budget using [Council File 19-0600](#). Your Neighborhood Council can also submit a Community Impact Statement on the [Neighborhood Council Budget Advocates white paper](#) on the budget. The annual Neighborhood Council Budget Day is on Saturday, June 29, 2019 at City Hall. While registration is not open yet, we encourage you to save the date to come and learn about the City's budget process. Neighborhood Councils should appoint up to two Budget Representatives in time for Budget Day so that they can attend and represent the Neighborhood Council, but also vote for new Budget Advocates or possibly be elected themselves. On May 6, 2019, the Neighborhood Council Budget Advocates will be voting on whether to extend their terms again (they extended their terms for 1 year last year) for another year as well as keep the Budget Representative appointments ongoing until the Neighborhood Council replaces them. If this is passed, the current Budget Advocates' terms will end in May 2020, and the current Budget Representatives will continue to serve. To provide feedback on these proposed changes either as a Neighborhood Council or as an individual board member, please email NCBA@empowerla.org.

Citywide Campaigns

The Department of Convention and Tourism Development is conducting a survey about living, working and playing in the City of Los Angeles to better understand the community experience and identify ways to protect, improve and enhance the City's long-term quality of life and economic prosperity. Please provide feedback by participating in this survey available in [English](#), [Spanish](#), [Chinese](#), [Korean](#), [Japanese](#).

Admin

The Mayor's proposed budget was released on Thursday April 18, and is now available for viewing on the [Mayor's website](#). The proposal includes additional outreach staff support and funding for increased civic engagement activities. The Department will be called before the Budget & Finance Committee on May 6 to discuss the proposal and strategies for achieving our departmental goals and metrics.

Field

Greetings to our new, returning and current Boardmembers! There are a lot of changes happening in the NC System and remember, the Department is here to assist every step of the way. During the course of May and June, the Department is hosting City-wide Leadership Academy Workshops to facilitate dialogue and collaboration within the NC System and to provide opportunities for Neighborhood Councils to network and learn from fellow Boardmembers. The Workshops will be held on week nights and Saturday mornings. To RSVP and for more details about the workshops, visit tiny.cc/ncworkshops

The Department of City Planning (DCP) is hosting a series of Planning 101s focusing on “Planning for the Environment.” Attendees will learn about the policies and regulations that guide DCP’s environmental analysis, including the California Environmental Quality Act (CEQA). The Planning 101s will occur City-wide and will be held from 6 pm – 8 pm on 5/2 Central, 5/6 South, 5/7 South Valley, 5/13 East, 5/20 West, 5/22 North Valley, 5/23 Harbor and 5/29 Webinar. To RSVP, visit <http://bit.ly/P101Env>

As the school year draws to a close, the Department is excited to launch another year of Civic Youth LA! Applications are now open and students can apply by visiting <http://empowerla.org/civicyouth> Civic Youth LA is a 6-week summer program held Monday mornings at City Hall. We’re proud to share that several of our Civic Youth alumni are participating in the NC Elections and we look forward to welcoming our next generation of leaders into the NC System.

Finally, just a reminder that for the 2019 NC Elections, the Department’s [board seating policy](#) shall remain the same as the past election cycles. The seating of a newly-elected Neighborhood Council board will take place when the City Clerk has issued certified election results for the Neighborhood Council; and all official election challenges for the Neighborhood Council has been resolved. The physical “seating” of the newly elected boardmembers at a NC meeting is only ceremonial. Our NEAs will work with the outgoing board to craft the agenda for the regular or special meeting to ensure a smooth transition between the outgoing and incoming boardmembers.

Look forward to seeing everyone at our Leadership Academy Workshops!

Funding

We are now in the 4th and last quarter of the Fiscal Year. Please keep an eye on the following deadlines impacting the Funding Program as we approach the end of the Fiscal Year:

- 1) May 20, 2019 - Final date to submit an event approval packet.
- 2) June 1, 2019 - Final date to submit a check payment request.
- 3) June 20, 2019 - Final date for any bank card transactions.

As previously mentioned, NCs have the ability to rollover funds at the end of the Fiscal Year. Please review updated Policies and Guidelines providing more details on the rollover, paying particular attention to the MER submission status. You can find the Policies and Guidelines here: <https://clerk.lacity.org/neighborhood-council-funding-program>

As NC election season is underway, please work with your DONE Field Representative to ensure a smooth transition of power from the outgoing Board to the newly-elected Board. With regards to accessing NC funds during the transition, please be aware of Board positions that are up for election or may be continuing as this may affect your Financial Officers, including Treasurers, Bank Cardholders, and Signers. Depending on your Board structure and election results, your NC may need to appoint new or re-appoint continuing Financial Officers at your very first meeting after the election. If necessary, our Office will work with you to process certain payments in a custodial manner, particularly office/operational expenditures as needed.

In addition to our regular in-person Funding Program and System portal training sessions scheduled at City Hall, we will be doing more training sessions throughout the City to accommodate new Financial Officers. The first couple of sessions will be for Central and East Area NCs whose elections are now certified. These sessions are also open to all board member and the general public. To RSVP to any in-person training, please visit our website: <https://clerk.lacity.org/neighborhood-council-funding/funding-trainings-and-workshops>

For board members who are not Financial Officers, the basic Funding Program training and quiz can be accessed and completed online following the link above.

In case you are not aware, if your NC has service charges to be paid related to translation services, please submit the payment request through the Funding System portal. We will process the payment request using Special Account funds set aside by City Council under Council File 17-0600-S41. If you have any questions, please contact your Funding Program Representative.

Outreach

We are in Voter engagement phase of our outreach for NC Elections. Through social media, traditional media, and boots on the ground, we helped spread the word of deadlines to get out the vote. Valley and West Area elections will be in May. Our staff have mailed out letters and distributed flyers to Neighborhood Councils promoting elections. To encourage voters to vote, we are circling back with non-profits, schools, our media team has worked with elected officials and created "get out the vote" videos. South LA team will be conducting another candidate workshop to help train candidates on campaigning, asset mapping etc. The workshop is on May 11th at the St. John Well and Child St. Johns Well Child & Family Center

5717 S. Hoover St.

Los Angeles, CA 90037 (In the corner of Slauson and Hoover)

RSVP here: <https://www.surveymonkey.com/r/ShowthewaySLA>

Here are the links of some of our elected officials encouraging you to go out and vote:

Mayor Eric Garcetti (English): <https://www.youtube.com/watch?v=5kBR3FMSwi0>

Mayor Eric Garcetti (Spanish): <https://www.youtube.com/watch?v=cN5IE2Orn6w>

Councilmember David Ryu: <https://www.youtube.com/watch?v=6k53TrWzgGM>

Councilmember Bob Blumenfield: https://youtu.be/rj4m_ypYuO0

City Attorney Mike Feuer: <https://www.youtube.com/watch?v=Brk0fOML-dU>

Senator Bob Hertzberg: <https://www.youtube.com/watch?v=T2h9uD1AprU>

Policy

Please join us at the upcoming Board of Neighborhood Commissioners meeting on Tuesday, May 7 at 6 pm at the Westchester Senior Center 8740 Lincoln Blvd, Los Angeles, CA 90045. Agenda items include discussion and possible action regarding training for the neighborhood council board members. Discussion may include creating policies for mandated leadership and conflict resolution for board members and candidates.

Los Angeles City Councilmember Paul Koretz, along with the Department of Aging, will do a presentation at the City Council meeting on Wednesday, May 15 at 10 am. This is to highlight and celebrate Older Americans Month, which is in the month of May, and to recognize Senior Fraud Day, which is May 15th in the City of Los Angeles. We encourage all board members, and Aging Liaisons, to attend to help celebrate and recognize the older adults in our city. For more information, please contact EmpowerLA's Aging Liaison, John Darnell, at john.darnell@lacity.org, or by calling (213) 978-1551.

It's that time of year again when Neighborhood Councils may want to weigh in on ballot measures. Please review the [Office of the City Attorney's Do's and Dont's](#) on how to take such actions.

City Clerk Election Administration

The Candidate Filing Period for the 2019 NC Elections has ended. A total of 1,804 candidates were certified to run for a NC board seat. Congratulations to all the candidates! Since March 31, 24 NC Elections have been held in four NC Regions. Please visit clerk.lacity.org/elections/neighborhood-council-elections to find out more about your NC's election. Thank you!

Did you know?

Beginning May 1st, we will accept applications for bylaws amendments online until March 31, 2020. If your Neighborhood Council wants to make changes to bylaws, we recommend taking action as soon as possible to ensure the changes are submitted in time. The next bylaws amendments moratorium will be from April 1, 2020 to May 1, 2021.

Account Balances, Community Impact Statements, Agendas, and Grievances

Click [here](#) for the Neighborhood Council Funding Dashboard to find your current account balance.

As of 5/1/2019, you have filed 1 Community Impact Statements, and 3 agendas have been posted for your Neighborhood Council for the current month.

As of 5/1/2019, 0 Grievances have been filed against your Neighborhood Council.

Please continue to next page to see your Board Member certification status, Expired or Missing Mandatory Trainings, Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Your current Board Members and their certification are as follows:

First Name	Last Name	Board Seat	Ethics Expiration	Funding Certification	Code of Conduct
Stephanie	Campbell	Chair (2020)	12/6/2019	10/23/2018	11/6/2016
Esther	Glaze	Vice Chair (2018)	1/30/2020	7/10/2018	1/15/2019
Vacant Seat	Vacant Seat	Recording Secretary (2020)			
Vacant Seat	Vacant Seat	Communication Secretary (2018)			
Vacant Seat	Vacant Seat	Treasurer (2018)			
Vacant Seat	Vacant Seat	Parliamentarian (2020)			
Vacant Seat	Vacant Seat	At-Large Representative (2018)			
Vacant Seat	Vacant Seat	At-Large Representative (2020)			
Vacant Seat	Vacant Seat	Community Interest At large (2020)			

Please submit any updates and changes to the roster to Rosters@EmpowerLA.org, including any Ethics Certifications.

Please continue to next page to see Expired or Missing Mandatory Trainings, your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Board Members with Expired or Missing Mandatory Trainings

To vote on Neighborhood Council funding items, Neighborhood Council board members must have current ethics training and funding training. The Neighborhood Council bylaws may also require these trainings to vote for nonfunding items as well. To serve on a board, Neighborhood Council board members must also have either read and signed a Code of Conduct or have watched the video. To complete these trainings, please click [here](#).

NOTE: in person and online ethics training must be a minimum of 2 hours. If you complete the ethics training online, please ensure that you take 2 hours to complete the training as we will not accept any certificates that show less than 2 hours.

The following board members below are missing one of these mandatory trainings. If updates are needed, please contact Rosters@EmpowerLA.org.

Board Members who have not completed the Funding training:

Funding - Eligibility to Vote on Financial Matters a. To be eligible to vote on any NC Expenditure, Financial Reports, and/or annual budgets, the board member must:

- Be an Elected, Appointed and/or Selected Board Member of the NC
- Be 18 years of age or older
- Have completed the California State Ethics Training Requirement for Local Officials (AB 1234)
- Have completed the online NC Board Member Funding Training and obtain a passing score of 70% on any test associated with the online course.

Board Members with missing or expired Ethics Certificates:

ETHICS - All Board Members are bound by California State Law to take Ethics Training every two years. Take the online course, and send your certificate to Rosters@EmpowerLA.org. Ethics Training is a required for all Board Members

Board Members who have not completed the Code of Conduct training or their certificate has expired:

CODE OF CONDUCT - All Board Members must read the Code of Conduct policy and [fill out this form](#) acknowledging that they have read and are aware of the policy.

Please continue to next page to see your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Your cases for this month are:

Please continue to next page to see Important dates, and Existing Vendors for NCs.

Important Dates

For all events, please check out [EmpowerLA's Calendar](#)

Wednesday, May 1

6:30pm

Harbor Alliance of Neighborhood Council Meeting

Thursday, May 2

6:00pm

Planning 101: Planning for the Environment (Central)

Saturday, May 4

Region 2- Election Date

8:45am

Neighborhood Council-LADWP Memorandum of Understanding Oversight Alliance Meeting

9:00am

Leadership Academy - Central

10:00am

Los Angeles Neighborhood Council Coalition Meeting

Monday, May 6

6:00pm

Leadership Academy - East

6:00pm

Planning 101: Planning for the Environment (South)

7:00pm

Neighborhood Council Budget Advocates Meeting

Tuesday, May 7

6:00pm

Board of Neighborhood Commissioners Meeting

6:00pm

Planning 101: Planning for the Environment (South Valley)

Thursday, May 9

6:30pm

Valley Alliance of Neighborhood Councils Meeting

Saturday, May 11

9:00am

Leadership Academy - East

9:30am

SHOW THE WAY: SOUTH LA PART 2: NOW THAT YOU ARE A CANDIDATE May 11th

10:00am

PlanCheckNC Meeting

Monday, May 13

6:00pm

Planning 101: Planning for the Environment (East)

Wednesday, May 15

8:00am

Westside Regional Alliance of Councils Monthly Meeting

6:00pm

Leadership Academy - Central

Thursday, May 16

Region 4- Election Date

6:30pm

South Los Angeles Alliance of Neighborhood Councils Meeting

Saturday, May 18

10:00am

Neighborhood Council Budget Advocates Meeting

Sunday, May 19

Region 3- Election Date

Monday, May 20

1:00pm

Board of Neighborhood Commissioners Regular Meeting

6:00pm

Planning 101: Planning for the Environment (West)

7:00pm

Alliance of River Communities (ARC)

Wednesday, May 22

6:00pm

Planning 101: Planning for the Environment (North Valley)

Thursday, May 23

6:00pm

Planning 101: Planning for the Environment (Harbor)

Saturday, May 25

9:30am

Leadership Academy - East Valley

10:00am

Neighborhood Council Emergency Preparedness Alliance Meeting

Monday, May 27

Holiday

Tuesday, May 28

6:00pm

Leadership Academy - North Valley

Wednesday, May 29

6:00pm

Leadership Academy - South Valley

6:00pm

Planning 101: Planning for the Environment (Webinar)

Existing Vendors for NCs

Web Service Providers:

Civic Resource Group

Contact: Gregory Curtin, CEO
gregc@civicresource.com

The Mailroom

Contact: Kristina Smith
(310)-514-1797
ksmith@klct.com

Moore Business Results

Contact: Wendy Moore
(818)-252-9399
wmoore@moorebusinessresults.com

Port Town Websites

Contact: Jill Fox
(310)-832-0836
jill@porttownwebsites.com

The Web Corner

Contact: Robert Adams, Owner
(818)-345-7443
rob@thewebcorner.com

ZelDesign

Contact: Zelda Harrison
(310)-559-2770
zelDesign@sbcglobal.net

Temp Service Providers:

Apple One Employment Services

Contact: Jessica Vasquez
jessicav@appleone.com
Contact: Vivi Hoang
vhoang@appleone.com
(213)-892-0234

Lloyd Staffing

Contact: Luly Santana
(562)-860-2555 Ext 101
LSantana@lloydstaffing.com

Partners in Diversity

Contact: Arlene Apodaca
(626)-793-0020
arlene.apodaca@p-i-d.biz

Bridgeway Temporary Staffing and Services Agency

Contact: Terrence Gomes
(310)-387-1374
info@btsasa.com

Translation Services:

Languages 4 You

(818) 720-7105

Continental Interpreting Services

(800) 201-7121

We will continue to refine the Neighborhood Council Profiles over the next year based on your feedback. If you have any questions, comments or suggestions, please contact the Neighborhood Council Support Helpline at NCsupport@LACity.org or by calling [213-978-1551](tel:213-978-1551) for assistance.

Thank you for all you do to Empower LA!