



NEIGHBORHOOD COUNCILS EMPOWER LA™

Department of
NEIGHBORHOOD EMPOWERMENT



Dear CANN DU Council leaders,

We have a lot of exciting stuff happening in March! Online Voting will launch this month in the Valley. Plus, EmpowerLA has partnered with [Citywatch](#) to launch a [Neighborhood Council elections outreach page](#), which focuses on Neighborhood Council stories and why people should get involved in the Neighborhood Council system. On the policy front, Council President Herb Wesson has sent out a [request](#) to Neighborhood Councils to agendize and take action on the proposed DWP Reform Council File [16-0093](#) in March and April. There will also be special meetings on the reform, starting at Van Nuys City Hall on March 3rd. There's information on the DWP Reform under Policy below and how to take action to file a Community Impact Statement. Let's aim to have 96 Community Impact Statements filed on this Council File. Remember all CISs are listed by Neighborhood Council name and their position on the City Council agenda when the Council File is listed. It would be a transformational impact to have 96 Neighborhood Council names listed! Please let us know if you need any assistance in agendizing and taking action on the DWP Reform by contacting the Neighborhood Council Support Helpline at NCsupport@lacity.org or by calling (213) 978-1551.

Administrative Update:

Our Neighborhood Council Grievance Portal is now open to accept submissions. Please direct anyone who wishes to file a grievance with your Neighborhood Council to the portal for processing and review. Valid (grievances that can be reviewed by Neighborhood Councils and the Peer Grievance Panels) grievances will be directed back to the Neighborhood Council for resolution first. For the full process, please [visit the Neighborhood Council Grievance Portal](#).

Funding Updates:

Funding Workshops have been scheduled for the following dates: March 21, 2016 from 6-9 at Fire Station 89, 7063 Laurel Cyn Blvd, North Hollywood, near Regions 1-4, and March 31, 2016 from 1 - 4 pm at EmpowerLA's downtown office. Funding Workshops have been scheduled through May 31, 2016. Please select your preferred date and RSVP [here](#).

Treasurers may process payments for Election Expenses prior to full Neighborhood Council approval, provided the Neighborhood Council approved general categories for the election funding to be applied towards, such as mailers, flyers, advertisements, etc. Once paid, the Treasurer is required to submit the expense for final approval via the Monthly Expenditure Report. Department approval requirements remain the same, such as expenses greater than \$2,500.00 require Department approval prior to issuing payment.

We are still working with the Office of the City Attorney to find a method for Neighborhood Councils to provide Neighborhood Purposes Grants (NPG) to a non-profit school or an LAUSD school where a board member's child attends. Until then, the board may not provide such grants. It is not sufficient for the board member with the child to simply recuse themselves from voting on the matter.

Field Updates:

The Field will be assisting Neighborhood Councils in updating their Neighborhood Council inventory lists this month. Inventory includes office equipment, furniture, electronic equipment (computers, cameras, printers, etc.) and outreach materials (banners, signs, etc.). For purposes of this inventory survey, all Neighborhood Councils are being asked to report back on items that are currently in your possession and items that have been recently purchased. Please use the following [Neighborhood Council Inventory instructions](#) that will assist you in completing this requirement. You will be asked to upload your inventory information with pictures to a [program](#) we have developed.

Any additional questions should be sent to Jeffrey S. Brill and Kathleen Quinn at NCInventory@EmpowerLA.org.

Outreach Updates:

NationBuilder has "paused" all 96 Neighborhood Council accounts, restricting your ability to email those in your database, including county voter registration data and your organic data. The initial explanation was excessive spam reports and the Department is working on a resolution. The "pause" only applies to your ability to email from your account. It does not impact the other features.

We expect the accounts to be "unpaused" at any time which will give you the ability to email your organic data and those who have opted-in. We are still working to resolve the issue of emailing the county voter registration data.

In the meantime, you can conduct surveys, collect RSVPs, enlist volunteers, build petitions, host a suggestion box, and create event pages with invitations that can be shared via social media. You can even use it to build your website. You can also manage your social media strategy from your NationBuilder account, tracking activity and engaging the people in your database. For an additional fee, you can also set up texting and robocall features.

The Department apologizes for any inconvenience that the NationBuilder "pause" has caused to you and is working diligently to resolve the matter as soon as possible.

Please email Communications@EmpowerLA.org for assistance with your NationBuilder accounts.

Elections Updates:

There are [three Poll Worker Workshops](#) this month, great opportunities for Neighborhood Council leaders to engage members of the community as volunteers who will welcome voters and guide them through the election journey. There's a place for everybody at the polls!

Candidate Filing closes in Regions 5 through 8 and Candidate Filing is open or opening in Regions 9 through 12. Regions 1-4 are busy conducting Candidate Forums with great success. For assistance setting up a Meet the Candidates Forum or a Candidate Sign-Up event, email Elections@EmpowerLA.org or call 818-293-VOTE and the Elections Team will help you make the 2016 Elections the best ever!

Policy Updates

The Board of Neighborhood Commissioners has released a draft of their proposed mandated [Neighborhood Council minutes policy](#) and will be taking action on it in March. If you have any feedback, please email commission@empowerla.org.

DWP Reform

[Council File: 16-0093](#), introduced on January 22, 2016, relates to a proposed ballot measure to amend the Los Angeles City Charter and Administrative Code to restructure the governance of the Los Angeles Department of Water and Power (DWP). The Los Angeles City Council is assessing options to determine how to give DWP tools they need to be more transparent and more accountable to the public. This motion highlights various proposed charter amendments such as replacing the voluntary board with five to seven full-time, professional board members and removing requirements for City

Council approval or oversight of certain board actions. Furthermore, this council motion is instructing the City Attorney to work with the City Administrative Officer, to address the relevant Charter and Administrative Code provisions for the proposed amendments, and prepare additional language for necessary amendments to the Charter for inclusion in a 2016 ballot measure to be put before the voters of the City of Los Angeles. This motion has been scheduled to be heard in a Special Meeting of the Rules, Elections & Intergovernmental Relations Committee, on **Thursday, March 3, 2016, in Van Nuys City Hall at 9:00 a.m.**

This Council File requires major community input, and it's important that all Neighborhood Councils submit their Community Impact Statements and place this item on their agenda for discussion and action at their March and April meetings. This is a citywide issue that allows Neighborhood Councils to be engaged in the City's legislative process. There are plans to hold regional meetings throughout the City and partnering with the Neighborhood Council Alliances.

Motion to put on your Neighborhood Council agenda to take action on this item: "Discussion and possible action on City [Council File 16-0093](#) to amend the Los Angeles City Charter and Administrative Code to restructure the governance of the Los Angeles Department of Water and Power (DWP). The board's decision will be submitted via a Community Impact Statement to the City Clerk to be placed on the City Council agenda for this Council File."

For your meeting discussion, here is some background and analysis:

Find out what Mayor Garcetti has to say about the [DWP Reform Ballot Measure](#).

Controller Ron Galperin shares his concerns about the [DWP reform](#).

Neighborhood Council-LADWP MOU Oversight Alliance Action - Additionally, the Alliance passed a motion at their February meeting, calling on the City Council to follow the recommendation of the charter mandated Industrial, Economic, and Administrative Survey to form "a committee to examine governance reforms for the Department with the explicit task of reporting its findings and recommending a measure for the 2017 ballot." Here is their motion:

"This Governance Committee should be involved in drafting any memorandums and other information from the beginning and include at least two members from the Neighborhood Councils who are familiar with the operations and finances of DWP.

The DWP Oversight Committee recommends that there be a transparent discussion and debate before any measure is placed on the ballot for voter approval or rejection."

Submit a Community Impact Statement (CIS) on the matter.

Click [here](#) to log in to submit your CIS

To subscribe to this Council File click [here](#) and then click on the wifi icon.

If you are having issues with submissions, including obtaining passwords, please contact the Neighborhood Council Support Helpline at NCsupport@LACity.org or by calling (213) 978-1551.

Please continue to next page to see your Account Balances, Community Impact Statements, Agendas, Board Member certification status, Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Account Balances, Community Impact Statements, and Agendas

As of 02/29/2016, your current checking account balance is \$22,743.73, and as of 03/01/2016, you have \$12,346.60 in your city account

As of 3/1/2016, you have filed 0 Community Impact Statements, and 4 agendas have been posted for your Neighborhood Council for the current month.

Please continue to next page to see your Board Member certification status, Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Your current Board Members and their certification are as follows:

First Name	Last Name	Board Seat	Ethics Expiration	Funding Certification	Code of Conduct
Vacant Seat	Vacant Seat	Chair (2016)			
Esther	Glaze	Vice Chair (2018)	10/2/2015	11/6/2015	12/18/2014
Vacant Seat	Vacant Seat	Corresponding Secretary (2018)			
Vacant Seat	Vacant Seat	Recording Secretary (2016)			
Cathy	Simpson	Treasurer (2018)	8/8/2017	10/13/2015	8/7/2015
Juan	Bustamante	Parliamentarian (2016)		1/22/2016	1/22/2016
Ly'brindus	Jackson	At-Large Representative (2018)		4/22/2014	10/26/2015
Jose	Alvarenga	At-Large Representative (2016)	4/8/2016	2/27/2014	1/12/2015
Stephanie	Campbell	Community Interest At large (2016)	8/8/2017	3/2/2014	1/2/2015

Please submit any updates and changes to the roster to Rosters@EmpowerLA.org, including any Ethics Certifications.

Please continue to next page to see your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Your cases for this month are:

Title	Case#	Case Lead	Open Date	Status
Funding- Inquiry About Potential Clean-Up Event	12448	Kathleen Quinn	2/24/2016	C - Resolved

Please continue to next page to see Important dates, and Existing Vendors for NCs.

Important Dates

For all events, please check out [EmpowerLA's Calendar](#)

March 1st – 6pm – 9pm

Board of Neighborhood Commissioners Regular and Special Meetings

March 2nd – 6:30pm – 8:30pm

Harbor Alliance of Neighborhood Councils Monthly Meeting

March 2nd – 11:59pm

DEADLINE - Region 5 Candidate Filing Closes

March 3rd – 9am – 10am

Rules, Elections, Intergovernmental Relations, and Neighborhoods City Council Committee Special Meeting in Van Nuys City Hall

March 5th – 8:45am – 10am

Neighborhood Council-LADWP Memorandum of Understanding Oversight Alliance Monthly Meeting

March 5th – 10am – 1pm

Los Angeles Neighborhood Council Coalition Monthly Meeting

March 7th – 11:59 PM

DEADLINE - Region 6 Candidate Filing Closes

March 7th – 7PM - 9PM

Neighborhood Council Budget Advocate Monthly Meeting

March 8th – 7PM - 9PM

Alliance of River Communities Monthly Meeting

March 10th – 7PM - 9PM

Valley Alliance of Neighborhood Councils 2016 Mixer

March 12th

Region 1 Online Voting Opens

March 12th – 6:30PM - 9PM

PlanCheckNC Monthly Meeting

March 12th – 10AM - 12PM

Neighborhood Council Sustainability Alliance - Forming and Growing Effective NC Green Teams

March 15th – 6PM - 8PM

Leadership Academy - Poll Worker Workshop

March 15th – 11:59PM

DEADLINE - Region 7 Candidate Filing Closes

March 16th – 8:30AM - 10AM

Westside Regional Alliance of Councils Monthly Meeting

March 17th

Region 4 Online Voting Opens

March 17th – 6:30pm – 8:30pm

South Los Angeles Alliance of Neighborhood Councils Monthly Meeting

March 18th – 9am – 10am

Rules, Elections, Intergovernmental Relations, and Neighborhoods City Council Committee Meeting

March 19th

Region 2 Online Voting Opens

March 19th – 10AM - 12PM

Neighborhood Council Budget Advocate Monthly Meeting

March 21st – 1PM - 4PM

Board of Neighborhood Commissioners Regular Meeting

March 21st – 6PM - 9PM

Leadership Academy - Funding Workshop

March 22nd – 6PM - 8PM

Leadership Academy - Poll Worker Workshop

March 22nd – 11:59PM

DEADLINE - Region 8 Candidate Filing Closes

March 26th – 10AM - 12PM

Neighborhood Council Emergency Preparedness Alliance Monthly Meeting

March 27th

Region 3 Online Voting Opens

March 28th - Holiday

Cesar Chavez Holiday Observed

March 30th - 6PM - 8PM

Leadership Academy - Poll Worker Workshop

March 31th - 1PM - 4PM

Leadership Academy - Funding Workshop

Please continue to next page to see a list of Existing Vendors for NCs.

Existing Vendors for NCs

Web Service Providers:

(Contracts pending)

The Cherry Hill Company

Contact: Rain Braew Michaels

(310)-397-2999

rbraew@cillco.com

The Mailroom

Contact: Kristina Smith

(310)-514-1797

ksmith@klct.com

Moore Business Results

Contact: Wendy Moore

(818)-252-9399

wmoore@moorebusinessresults.com

Port Town Websites

Contact: Jill Fox

(310)-832-0836

jill@porttownwebsites.com

The Web Corner

Contact: Anna Mkrtychyan

(818)-345-7443

anna@thewebcorner.com

ZelDesign

Contact: Zelda Harrison

(310)-559-2770

zeldesign@sbcglobal.net

Temp Service Providers:

(Contracts pending)

Apple One Employment Services

Contact: Jenn Rounds

(213)-892-0234

jrounds@appleone.com

Lloyd Staffing

Contact: Luly Santana

(562)-860-2555 Ext 101

LSantana@lloydstaffing.com

Partners in Diversity

Contact: Arlene Apodaca

(626)-793-0020

arlene.apodaca@p-i-d.biz

Translation Services:

Excel Interpreting

Contact: Koy Saephan

(800)915-0638 x 108

koy@excelinterpreting.com

Interpreters Unlimited

Contact Sanjit Singh

(855)-550-6100

Sanjit.singh@iugroup.com

Language Line Services

Contact Thomas Calannio

(831) 648-7445

TCalannio@languageline.com

We will continue to refine the Neighborhood Council Profiles over the next year based on your feedback. If you have any questions, comments or suggestions, please contact the Neighborhood Council Support Helpline at NCsupport@LACity.org or by calling **213-978-1551** for assistance.

Thank you for all you do to Empower LA!