



CANNDU
Neighborhood Council Monthly Profile

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Dear CANN DU Council leaders,

It's that time of year when the Board of Neighborhood Commissioners accept nominations for the EmpowerLA Awards, which recognizes Neighborhood Councils that do an amazing job of increasing civic engagement and making government more responsive to local needs in each of the planning regions. We will also be accepting nominations for the Neighborhood Council Civic Engagement Los Angeles Vanguard Award, which recognizes City departments and employees doing outstanding collaborations with Neighborhood Councils to benefit Angelenos. For more information on how to submit nominations, [click here](#).

We are always looking for innovative ways to civically engage underrepresented communities. Last month, we launched our Agents of Discovery LA City Hall campaign as part of a SoCal Explorer 2.0 Campaign that includes missions not only in Los Angeles, but all throughout Southern California. Kids will now be able to come to City Hall and play a game to learn a bit about how government works in LA. Once they complete the mission, they will receive a City Hall Civic Engagement Cougar badge. For more information, check out [Channel 35's coverage on the launch](#).

Citywide Campaigns

We are assisting the LA County Clerk with their [Vote Center Placement Project](#) in LA City. In 2020, Los Angeles County will transition from traditional polling places to vote centers, which will increase the availability and accessibility of voting opportunities for LA-area voters. Unlike traditional polls, voters will be able to register same-day at vote centers, and they will be able to cast their ballot at any location in LA County over an 11-day period.

You're invited to attend one of the County's upcoming community meetings to share your thoughts on the placement of these centers. You may view a list of all upcoming Vote Center Community Meetings happening around LA County now through January 2019 [here](#). Besides co-hosting 3 information sessions, we are assisting with the outreach for other sessions around the City. Please share the information with your stakeholders.

Admin

EmpowerLA is pleased to present the [Department's 2019-2020 Budget Proposal](#). The Department is submitting a Proposed Budget for FY 2019-20 of \$4,840,938 with a 68.2% (\$1,962,232) increase from the Department's Approved FY 2018-2019 budget. This budget ask focuses on (1) building the first phase of the Office of Civic Engagement, (2) expanding the administrative support for Neighborhood Councils and Department to handle the increased and varied workload, and (3) increasing the influence of underrepresented populations in the Neighborhood Council system. Many thanks to our budget team, Armando Ruiz, Semee Park, Tom Soong, Mike Fong, Kori Paraga and Man-Qin He for their work in writing the budget proposals and to our creative team, Sevak Paramazian, Arin Abedian and Ann-Marie Holman for the wonderful design! The budget proposal now goes to the Mayor's Office and CAO for review and hearings before being the Mayor releases his proposed budget on April 20, 2019. After that, the City

Council's Budget and Finance Committee will make their recommendations on any changes in order to approve the budget in May.

Field

As we wrap up the calendar year, we want to thank our NCs and encourage folks to start thinking about 2019. With the 2019 NC Elections just around the corner, what outreach events does your NC have planned? Remember, to plan and to submit the [Events Approval Form](#) well in advance. It is advised to give 60 days lead time for any event so that there is ample time to secure the necessary permits, proof of insurance and to work out any issues so that you are not scrambling at the last minute.

Speaking of NC Elections, the Department will be hosting IgniteLA Elections Workshops to train women to run for board seats during the upcoming NC Elections. Workshops will be held on Saturday afternoon from 1 pm - 3 pm and will be held Citywide: Central & East 1/5 & 1/12, Valley 1/19 & 2/2, West 2/16, Harbor 3/2, South 3/9 and Monday 3/11 in City Hall.

Be well and safe during this holiday season and see you in 2019!

Funding

Neighborhood Council Funding Roundtables are underway. The Roundtables are an opportunity to discuss and answer your questions about the Funding Program, i.e. NPGs, events, outreach, Community Improvement Projects, annual budgets, etc. We will also do a presentation on a topic, starting off with the events review and approval process. Please visit our [website](#) to RSVP.

If you have any questions for us in general, don't hesitate to contact us at (213) 978-1058 or via e-mail at Clerk.NCFunding@lacity.org.

Outreach

As you know, we have been providing Neighborhood Councils with outreach tools for the past several months during our Regional Outreach Gatherings as well as in last month's profiles when we provided the demographics of all of the Neighborhood Councils to help target outreach. After the mid-term elections in November, our citywide outreach plans will begin as we start our social media campaign and targeted local outreach for Neighborhood Councils who have had low voter turnout in the past. We will also activate our many community partnerships to begin candidate recruitment. We will be hosting a Citywide Outreach Gathering of Outreach Chairs and Community Groups on December 10th. For more information on our outreach, click here for our report back to City Council on our election outreach efforts.

Policy

Our Neighborhood Council Purposeful Aging Town Hall provided Neighborhood Council leaders and stakeholders an opportunity to learn about efforts to enhance our region's age-friendliness in key areas such as transportation, housing, emergency preparedness, social participation and outdoor space. Many thanks to our volunteers for sharing their efforts on aging issues and potential opportunities they see which will help make our City more age-friendly. EmpowerLA along the Homelessness Liaisons and community stakeholders are organizing a Homelessness Resource Fair on Saturday, March 2, 2019.

Location is TBD in the Downtown LA area. Please join us for the next Homelessness Resource Fair Planning Meeting on Thursday, December 6, 2018 at 6 pm at the EmpowerLA Conference Room located on the 20th Floor of City Hall.

City Clerk Election Administration

Thank you to everyone who provided feedback on the draft 2019 Neighborhood Council Election Handbook. We expect to issue a final handbook soon. This month, candidate filing for Region 5 (Central L.A.) will begin on Sunday, December 16. Soon after, the candidate filing periods will begin for all other Neighborhood Council Election Regions. Please visit our website at clerk.lacity.org/elections to review your Neighborhood Council election timeline. While you are there, please subscribe to "Neighborhood Council Election Updates" for more information. Thank you!

Did you Know?

Did you know an applicant for a City cannabis license does not have to obtain the approval of a neighborhood council as a condition of receiving a license? Nor does an applicant have to enter into a community benefits agreement or any other agreement with a neighborhood council prior to obtaining a license. However, applicants and neighborhood councils are free to engage with one another, and applicants can enter into agreements to support the community. The Department of Cannabis Regulation has an FAQ for Neighborhood Councils and can be found <http://cannabis.lacity.org/frequently-asked-questions#NeighborhoodCouncils>

Account Balances, Community Impact Statements, Agendas, and Grievances

Click [here](#) for the Neighborhood Council Funding Dashboard to find your current account balance.

As of 12/4/2018, you have filed 0 Community Impact Statements, and 3 agendas have been posted for your Neighborhood Council for the current month.

As of 12/4/2018, 0 Grievances have been filed against your Neighborhood Council.

Please continue to next page to see your Board Member certification status, Expired or Missing Mandatory Trainings, Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Your current Board Members and their certification are as follows:

First Name	Last Name	Board Seat	Ethics Expiration	Funding Certification	Code of Conduct
Stephanie	Campbell	Chair (2020)	12/6/2019	10/23/2018	11/6/2016
Esther	Glaze	Vice Chair (2018)	1/30/2020	7/10/2018	12/15/2016
Vacant Seat	Vacant Seat	Recording Secretary (2020)			
Vacant Seat	Vacant Seat	Communication Secretary (2018)			
Vacant Seat	Vacant Seat	Treasurer (2018)			
Vacant Seat	Vacant Seat	Parliamentarian (2020)			
Vacant Seat	Vacant Seat	At-Large Representative (2018)			
Vacant Seat	Vacant Seat	At-Large Representative (2020)			
David	Solis	Community Interest At large (2020)	7/28/2018	8/31/2013	1/10/2017

Please submit any updates and changes to the roster to Rosters@EmpowerLA.org, including any Ethics Certifications.

Please continue to next page to see Expired or Missing Mandatory Trainings, your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Board Members with Expired or Missing Mandatory Trainings

To vote on Neighborhood Council funding items, Neighborhood Council board members must have current ethics training and funding training. The Neighborhood Council bylaws may also require these trainings to vote for nonfunding items as well. To serve on a board, Neighborhood Council board members must also have either read and signed a Code of Conduct or have watched the video. To complete these trainings, please click [here](#).

NOTE: in person and online ethics training must be a minimum of 2 hours. If you complete the ethics training online, please ensure that you take 2 hours to complete the training as we will not accept any certificates that show less than 2 hours.

The following board members below are missing one of these mandatory trainings. If updates are needed, please contact Rosters@EmpowerLA.org.

Board Members who have not completed the Funding training:

Funding - Eligibility to Vote on Financial Matters a. To be eligible to vote on any NC Expenditure, Financial Reports, and/or annual budgets, the board member must:

- Be an Elected, Appointed and/or Selected Board Member of the NC
- Be 18 years of age or older
- Have completed the California State Ethics Training Requirement for Local Officials (AB 1234)
- Have completed the online NC Board Member Funding Training and obtain a passing score of 70% on any test associated with the online course.

Board Members with missing or expired Ethics Certificates:

ETHICS - All Board Members are bound by California State Law to take Ethics Training every two years. Take the online course, and send your certificate to Rosters@EmpowerLA.org. Ethics Training is a required for all Board Members

First Name	Last Name	Board Seat
David	Solis	Community Interest At large (2020)

Board Members who have not completed the Code of Conduct training or their certificate has expired:

CODE OF CONDUCT - All Board Members must read the Code of Conduct policy and [fill out this form](#) acknowledging that they have read and are aware of the policy.

Please continue to next page to see your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Your cases for this month are:

Please continue to next page to see Important dates, and Existing Vendors for NCs.

Important Dates

For all events, please check out [EmpowerLA's Calendar](#)

Saturday, December 1, 2018 8:45 – 10am
Neighborhood Council-LADWP Memorandum of Understanding Oversight Alliance Meeting
For meeting location please go to <http://www.lancc.org/>

Saturday, December 1, 2018 10am – 2pm
Vote Center Placement Project
Westwood Recreation Center

Saturday, December 1, 2018 10am – 1pm
Los Angeles Neighborhood Council Coalition Meeting
For meeting location please go to <http://www.lancc.org/>

Monday, December 3, 2018 7 – 9pm
Budget Advocates Meeting
Department Conference Room

Tuesday, December 4, 2018 6 – 9:30pm
Board of Neighborhood Commissioners Meeting

Wednesday, December 5, 2018 6:30 – 8:30pm
Harbor Alliance of Neighborhood Council Meeting
Kaiser Permanente Way Harbor City - Community Outreach Portables, 25965 Normandie Ave. Harbor City 90710

Saturday, December 8, 2018 10am – 12pm
PlanCheckNC Meeting
For meeting location please go to <http://plancheckncla.com/>

Monday, December 10, 2018 4 – 9pm
NC + Community Groups Holiday Outreach Gathering
Los Angeles City Hall

Thursday, December 13, 2018 6:30 – 9pm
Valley Alliance of Neighborhood Councils Meeting
Sherman Oaks Hospital, 4929 Van Nuys Blvd., doctor's conference room

Saturday, December 15, 2018 10am – 12pm
Budget Advocates Meeting

Sunday, December 16, 2018
Region 5 Candidate Filing begins

Monday, December 17, 2018 1 – 4pm
Board of Neighborhood Commissioners Regular Meeting
City Hall, 10th Floor Conference Center, Room 1050, 200 North Spring Street, Los Angeles, CA 90012

Monday, December 17, 2018 7 – 9pm
Alliance of River Communities (ARC)
Rio de Los Angeles State Park, 1900 San Fernando Road, Los Angeles, CA 90065

Wednesday, December 19, 2018 8 – 10am
Westside Regional Alliance of Councils Monthly Meeting
Lenny's Deli, 2379 Westwood Blvd, 90064

Thursday, December 20, 2018
Region 6 Candidate Filing begins

Thursday, December 20, 2018 **6:30 – 8:30pm**
Cancelled - South Los Angeles Alliance of Neighborhood Councils Meeting
Martin Luther King Jr. Therapeutic Recreation Center

Saturday, December 22, 2018
Region 7 Candidate Filing begins

December 25, 2018 Holiday

Saturday, December 29, 2018
Region 8 Candidate Filing begins

Saturday, December 29, 2018 **10am – 12pm**
Neighborhood Council Emergency Preparedness Alliance Meeting
Emergency Management Dept's EOC 500 E Temple Street, Los Angeles 90012

January 1, 2019 Holiday

Tuesday, January 1, 2019 **6 – 9:30pm**
Cancelled - Board of Neighborhood Commissioners Meeting
TBD

Wednesday, January 2, 2019 **6:30 – 8:30pm**
Harbor Alliance of Neighborhood Council Meeting
Kaiser Permanente Way Harbor City - Community Outreach Portables, 25965 Normandie Ave. Harbor City 90710

Saturday, January 5, 2019 **8:45 – 10am**
Neighborhood Council-LADWP Memorandum of Understanding Oversight Alliance Meeting
For meeting location please go to <http://www.lancc.org/>

Saturday, January 5, 2019 **10am – 1pm**
Los Angeles Neighborhood Council Coalition Meeting
For meeting location please go to <http://www.lancc.org/>

Saturday, January 5, 2019 **1 – 3pm**
IgniteLA Elections Workshop
TBD - Central & East Regions

Existing Vendors for NCs

Web Service Providers:

Civic Resource Group

Contact: Gregory Curtin, CEO
gregc@civicresource.com

The Mailroom

Contact: Kristina Smith
(310)-514-1797
ksmith@klct.com

Moore Business Results

Contact: Wendy Moore
(818)-252-9399
wmoore@moorebusinessresults.com

Port Town Websites

Contact: Jill Fox
(310)-832-0836
jill@porttownwebsites.com

The Web Corner

Contact: Robert Adams, Owner
(818)-345-7443
rob@thewebcorner.com

ZelDesign

Contact: Zelda Harrison
(310)-559-2770
zelDesign@sbcglobal.net

Temp Service Providers:

Apple One Employment Services

Contact: Jessica Vasquez
jessicav@appleone.com
Contact: Vivi Hoang
vhoang@appleone.com
(213)-892-0234

Lloyd Staffing

Contact: Luly Santana
(562)-860-2555 Ext 101
LSantana@lloydstaffing.com

Partners in Diversity

Contact: Arlene Apodaca
(626)-793-0020
arlene.apodaca@p-i-d.biz

Bridgeway Temporary Staffing and Services Agency

Contact: Terrence Gomes
(310)-387-1374
info@btsasa.com

Translation Services:

Languages 4 You

(818) 720-7105

Continental Interpreting Services

(800) 201-7121

We will continue to refine the Neighborhood Council Profiles over the next year based on your feedback. If you have any questions, comments or suggestions, please contact the Neighborhood Council Support Helpline at NCsupport@LACity.org or by calling **213-978-1551** for assistance.

Thank you for all you do to Empower LA!