

“December 14, 2015 Meeting Notes”

Outreach and Election Committee

Meeting was called to order 12:10 p.m.

Meeting Attendees- Dorothy Sanders, Ruthie Scott, Cathy Simpson, Vickie Chapman, Stephanie Campbell, Ly’Brindus Jackson, Jay Handel and his two assistance

1).We were able to select our dates for our mailings

2). Committee suggestions on Venues for our Event of Meet the Candidate Forum (Juanita Tate Learning Center on the corner of Main & Slauson Ave., Bethune Middle School, McKinley Ave. Elementary School, ASCOT Public Library

Need to contact Learning Center (Juanita Tate) to schedule dates

3). Jay and his two Assistants got our Budget outlined in detail

4). Committee determine that we will have three mailings, Post Cards for A call for Candidates & Meet the Candidates, our third mailing for COME OUT AND VOTE will be a Brochure with the candidates photo and Ballot printed on back of Brochure. Voter information will be verified at polling place to ensure that all documentation is correct before dropping Ballot into Ballot Box.

5.) Danielle Lafayette is the IEA (Independent Election Administrator) for REGION 9

6.) Ms. Campbell indicated she was running for President and started asking Jay questions about the do’s and don’ts of campaign. Jay answered her questions

7.) Ms. Jackson had to interject and remind Ms. Campbell that this was an Outreach/Election Meeting and that she should speak with Jay at the close of this meeting.

8.) Jay asked if the Outreach/Election Committee had any further questions, the answer was not at this time. Ms. Jackson thanked Jay and his team for their assistance at the meeting.

CHECK LIST FOR OUTREACH/ELECTION COMMITTEE

OBJECTIVE: To carry out a strategic plan to bring awareness of candidate Registration, Neighborhood Council Purpose/importance and election date.

- **Set up a monthly meeting (or two) to plan and execute your election outreach.**
- **Create a Budget. Here are the basics needed to get your outreach done.**
- **Flyers or handout postcards on several key events/dates:**
 - 1. Become a Candidate**
 - 2. Attend the Candidates Forum**
 - 3. Attend the Community Rally (plan this during Candidate Registration period)**
 - 4. Get the VOTE out (pre-election day/night).**

Meeting was adjourned at 1:55 p.m.